



## Nomination Form

**The Leeds Compassionate City Awards celebrate the positive work that individuals, community groups and organisations do every day to make their local communities and our city a great place to live, work, and visit.**

You have until 30th September 2019 to nominate a person, group or organisation for one of ten different awards.

There will be a special ceremony on Thursday 5th December 2019 at Leeds Civic Hall to showcase and celebrate their efforts and achievements.

If you experience difficulties or problems completing this online form, please email [CompassionateCityAwards@leeds.gov.uk](mailto:CompassionateCityAwards@leeds.gov.uk) or phone 0113 378 5998.

### Eligibility requirements

The criteria for the Compassionate City Awards are:

- Projects or activities must have taken place in the last 12 months.
- Nominees must have had a positive impact on people living within the Leeds boundary.
- If the project or organisation is a council commissioned project or service, or receives 50% or more of its funding from the council then it will NOT be eligible for an award. This DOES NOT include MICE or Wellbeing funding.
- Nominees will NOT be eligible for an award if they have won in the last 2 years.
- Self-nominations will NOT be accepted.

Please note that submitting multiple nominations for a particular individual/group/organisation will not result in additional benefit. Nominations will be judged on the content and quality of the information provided rather than the quantity of nominations.

## **Privacy notice (data protection)**

Your response will be used by Leeds City Council (as data controller) to manage and promote the compassionate city awards. By submitting your response, you are giving your consent for us to use the information you provide.

If you are nominating a person (rather than an organisation) then you must ask this person for permission to share their contact details with Leeds City Council before submitting your nomination.

We will use the contact details you provide to communicate with you about your nomination and also send you news about the awards.

As part of the awards, we may publish (in full or an edited version) the reasons you give for making your nomination including your name.

We will keep your information safe and secure in line with UK data protection law. Your data will be processed by the relevant teams within Leeds City Council. Our software supplier, SmartSurvey Ltd, will also process your data on our behalf but will never use these for its own purposes. We will not share your contact details with anyone else. We will store your response in line with the time periods set out in our retention schedule.

Further information about how we process your data can be found on the Council's privacy notice. This includes details of your rights and how you can exercise them, and contact details for the Council's data protection officer.

We use cookies to improve your experience of using our website. If you continue without changing your cookie settings, we assume that you are happy with this usage.

### **Please confirm.... \***

I give consent for my personal information to be used as described in the privacy notice.

## **Award categories:**

### **Unsung Hero of the Year**

An individual who has made a really positive impact in their community. Somebody who shows a passion for helping others and works tirelessly to support other people or groups.

Examples could include outstanding fundraising efforts, developing a new project or service, or supporting a community group.

Sponsored by STM360

### **Jo Cox Award**

“We have far more in common with each other than things that divide us.”

An individual or organisation who have gone above and beyond to unite and bring different communities together, supported newer communities to feel welcome or championed issues which help to create more integrated and inclusive communities.

Sponsored by Leeds City College.

### **Cultural or Art Project of the Year**

A project or organisation which works with communities to celebrate the diverse cultural landscape of our city through a range of creative activities such as, dance, music, art or sport.

Sponsored by Leeds 2023.

### **Health and Wellbeing Award**

A project, organisation or individual who makes a positive contribution to improving health and wellbeing in the City. We are looking for individuals or groups who seek to improve the happiness, health and mindfulness of people in their local community.

This could be through championing health and wellbeing causes, developing an organisation or group which focuses on health and wellbeing or helping to drive forward a health and wellbeing initiative.

Sponsored by Tunstall.

### **Community Organisation or Charity of the Year**

A community organisation or charity who have achieved something amazing in the last year.

Examples could include having a record breaking year of fundraising, increasing their membership significantly or being completely committed to delivering real changes for the people they support.

Sponsored by STM 360

### **Community Project of the Year**

A project which has had a positive impact for those involved, its local community or people who use their services. This could include community safety activities, community integration projects or projects which tackle inequalities or social isolation.

Examples could include older people's luncheon clubs, local gardening projects, children's cleaning groups or food banks in your local place of worship.

Sponsored by Leeds Rhinos Foundation.

### **Environmental Project of the Year**

A project or organisation which works to improve its local environment or the City as a whole. Examples could include raising awareness of environmental issues such as air quality or organising environmental initiatives, events and clean ups.

Sponsored by Dawsons Group.

### **Diversity Project of the Year**

A project or organisation which make an outstanding contribution to equality, diversity and inclusion.

This could include helping to bring different communities together, highlighting and working to solve issues around inclusion or working with communities to make their voices heard.

Sponsored by Leeds Beckett University Carnegie School of Education.

### **Sports Project of the Year**

As well as the health benefits of participating in sport, it also has other benefits including increasing self-confidence, building friendships and bringing different communities together.

We want to recognise the incredible work that individuals and organisations do from grass roots level upwards to make a positive impact on individuals, communities and wider society.

Sponsored by Leeds United Foundation.

### **Outstanding Achievement of the Year**

We want to recognise an individual who has made an outstanding contribution to the City over the last 12 months. Through their hard work and dedication they may have led work which has contributed to the City's success.

This could include completing a large community project benefiting a whole neighbourhood, fund raising for a specific cause or working to raise awareness about a topic that affects them personally.

*Nominations for this award are exclusively for individuals and not organisations and the criteria on funding from the council is not applicable.*

Sponsored by FAUN Zoeller (UK) Ltd.

Details of nominee	Your details
Name: .....	Name: .....
Address: ..... .....	Address: ..... .....
Postcode.....	Postcode.....
Telephone: .....	Telephone: .....
Email: .....	Email: .....

Who is this nomination for:     Individual             Group             Organisation

The category/categories are you nominating them for:

- **Unsung Hero of the Year**
- **Jo Cox Award**
- **Cultural or Art Project of the Year**
- **Health and Wellbeing Award**
- **Community Organisation/Charity of the Year**
- **Community Project of the Year**
- **Environmental Project of the Year**
- **Diversity Project of the Year**
- **Sports Project of the Year**
- **Outstanding Achievement of the Year**

- Tell us about the individual/group/organisation you are nominating and why you are nominating them in no more than 200 words.

- Tell us how they have made a difference in their local community or city in no more than 200 words (give examples of their work).

- Tell us who is benefiting from the positive work that they do in no more than 100 words.

**Consent (optional)**

- I give consent for my name to be disclosed to the individual/organisation/group that I am nominating should they wish to find out.
- I give consent to be contacted when nominations open for next year's awards ceremony.

**Closing date for nominations:** Monday 30<sup>th</sup> September 2019

**Return completed form to:**

**Communities Team, Compassionate Cities Awards, 12 St Pauls St, Leeds LS1 2LE**

**Or by email to:** [CompassionateCityAwards@leeds.gov.uk](mailto:CompassionateCityAwards@leeds.gov.uk)